



Baylor University

AUTHORIZATION TO OBTAIN INFORMATION FOR DRIVING AND MOTOR VEHICLE REPORTS

I understand and agree that in connection with my application for employment and/or my continued employment with Baylor University (the "University"); the University may obtain a consumer report on me for employment purposes.

If I will be driving on behalf of the University, but I am not an employee or applicant for employment, I understand that as a precondition to approval for driving, the University may nevertheless obtain a consumer report consisting of my driving and motor vehicle records.

A "consumer report" for the purposes of this release is any written, oral or other communication or any information by a consumer reporting agency or law enforcement agency ("outside agency") bearing on a person's motor vehicle or driving records. The University may use an outside agency to research my motor vehicle and driving records, if any exist. This outside agency will provide a report to the University. This authorization and consent do not authorize the University to obtain information on my financial or credit history.

Under the provisions of the Fair Credit Reporting Act, 15 USC, Section 1681 et seq., the Americans with Disabilities Act and all applicable federal, state, and local laws, I hereby certify that I authorize and permit BAYLOR UNIVERSITY to obtain a consumer report on my Driver License/ID Card and Motor Vehicle Records, inclusive of that personal information provided by myself (name, address, driver identification number, etc.).

I agree that a copy of this authorization has the same effect as an original.

I understand and acknowledge that under provisions of the Fair Credit Reporting Act I may request a copy of any consumer report from the consumer reporting agency that compiled the report, if I have provided a proper identification.

Incomplete forms will not be processed. Complete on-line, print, add ink signature, and return. Do not email.

New Application:	Renewal:	Daytime Phone:
First Name:	Last:	Maiden:
Date of Birth:	Age:	

A three-year driving history is required. All license numbers and states in which you have held that license for the last 36 months must be provided.

Current Driver's License No.	State
Previous Driver's License No.	State
Previous Driver's License No.	State

Faculty	Staff	Student Employee	Student	Spouse
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Official Department Name: _____ Email of Supervisor: _____

12 Passenger Van: _____ Boat: _____ Bus: _____

Golf Cart: _____ UTV: _____

Applicant Signature: _____ Applicant Email: _____

(No Electronic Signature)

Date of Application: _____

Mail to: University Compliance and Risk Services
One Bear Place #97171
Waco, TX 76798-7171
Deliver to: Hankamer 330 Fax to: (254)710-6256



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I hereby release and hold harmless any person, firm, or entity that discloses matters in accordance with this authorization, as well as Baylor University, its employees, agents and representatives, from liability that might otherwise result from the request for use of and/or disclosure of any or all of the foregoing information.

Signature:

Today's Date:

(No Electronic Signature)

Printed Name:

Department:

Applicant Email:

Mail to: University Compliance and Risk Services
One Bear Place #97171
Waco, TX 76798-7171

Deliver to: Hankamer 330

Fax to: (254)710-6256